



Republic of the Philippines
Department of Migrant Workers
OVERSEAS WORKERS WELFARE ADMINISTRATION
Regional Welfare Office - MIMAROPA

8th Floor - Marc 2000 Tower, 1973 Taft Avenue Corner San Andres, Malate, Manila
Tel. No.: (02) 8353-9016 | (02) 8353-8986 | Email: region4b@owwa.gov.ph



P.R. No.: 2025-05- 0116

Date: MAY 29 2025

REQUEST FOR QUOTATION | PROPOSAL

COMPANY NAME: _____

COMPANY ADDRESS: _____

To whom it may concern:

Please quote your lowest price/s (taxes included) on the lot or item/s below, subject to the General Conditions indicated herein, stating the shortest time of delivery and submit your quotation using your company letterhead or this form duly signed by your official representative to Overseas Workers Welfare Administration - MIMAROPA, 8th Floor - Marc 2000 Tower, 1973 Taft Avenue Corner San Andres, Malate, Manila not later than 2-Jun-2025.

LOURISSE V. DULFO

Supply Officer (Designate)

GERALD "DINDI" M. TAN

Regional Director

[illegible]

Delivery Date: 14-Jun-2025.

Terms of Payment: N30

Price Validity: Sixty (60) Days from Qoutation | Proposal date.

Additional Documentary Requirements:

1. *Updated Philgeps Certificate or Registration Number*
2. *Valid Mayor's | Business Permit*
3. *Latest BIR Registration*
4. *Omnibus Sworn Statement - Submitted within five (5) days upon acceptance of NOA (Notice of Award)*

Company Name

Signature over Printed Name

Authorized Representative

Designation

Note: Bidders may also submit their bid proposal and supporting documents through email address:

region4b@owwa.gov.ph

Company Tel. | Fax | Mobile No.